



About Vashti

Since its establishment in 1903 as a mission of the United Women in Faith, The Vashti Center has served children and youth with a variety of mental health and behavioral challenges. Vashti provides a variety of services from trauma-informed care, an after-school clubhouse, family counseling, in-school mental health services, and a residential program for youth in the state's care. Vashti also provides community training for volunteers, teachers, foster parents, healthcare workers and law enforcement. Vashti primarily serves a six-county region in Southwest Georgia and the entire State for the residential program.

Maintenance Technician Job Description

The Maintenance Staff is responsible for executing tasks related to the upkeep of Vashti Center's buildings, grounds, and equipment. This position ensures a safe and well-maintained environment for all staff and residents.

Service Responsibilities

- Collaborates with maintenance team members to service electrical, plumbing, heating, and air conditioning systems across all agency buildings and grounds.
- Prepares swimming pools, buildings, and vehicles for winter conditions.
- Completes carpentry tasks as needed.
- Performs assigned painting tasks.
- Conducts general cleaning and maintenance duties as necessary.
- Installs new equipment, appliances, and automotive parts.
- Maintains lawn and grounds, including tasks such as seeding, mowing, weeding, trimming, and general clean-up.
- Assists with moving furniture for staff as required.



- Provides lock and key services and repairs, keeping accurate records as needed.
- Communicates maintenance needs to the supervisor and attends staff meetings and training as required.

Training Responsibilities

Complete all 16 hours of required trainings, including but not limited to:

Cultural Diversity	Prison Rape Elimination Act
Ethics	Drug-Free Workplace
Human Rights and Responsibilities	Customer Service/Professionalism
Indian Welfare Act	Bullying/Harassment
Continuous Quality Improvement	Scope of Services
HIPPA	Non-Violent Crisis Prevention Intervention
Duty to Warn	Safety/Crisis Planning
Incident/Mandated/Technology-Related Reporting	Fire Safety
CPR/First Aid (Bi-annual)	Medications and Side Effects
Emergency and Disaster Preparedness	

Organizational Responsibilities

- Attends staff meetings and workshops to enhance professional development.
- Works collaboratively with all staff and administrators to ensure the agency's needs are met and maintained.



- Consistently represents Vashti in a professional and respectful manner.

Qualifications

- Minimum of one year of maintenance experience.
- Proven skills in carpentry, painting, appliance installation and repair, auto maintenance, plumbing, electrical, heating and air conditioning systems, and lock & key services.
- Ability to operate lawn equipment and perform winterization tasks for swimming pools, buildings, and vehicles.
- First Aid/CPR certification and knowledge of restraint techniques.

Department: Administration

Supervisor: Maintenance Manager

Pay Scale: \$14+

Pay Type: Part-Time

Location: Thomasville, GA

How to Apply

Please send your cover letter explaining why you wish to build a career at Vashti, along with your resume and three references, to careers@vashti.org or visit <https://govashti.org/careers>.

Be sure to include your availability, salary expectations, and any additional information you'd like to provide for consideration. We also welcome success stories that highlight your accomplishments!

The Vashti Center, Inc., is an Equal Opportunity Employer and a drug-free workplace.